DAYTON METRO LIBRARY
MINUTES OF THE SPECIAL BOARD MEETING

Wednesday, August 19, 2020, 4:00 p.m.

This meeting Occurred via WebEx video conferencing due to the COVID-19 outbreak.

PRESENT: Barbara Hayde, Jeanne Holihan, Elaine Johnson, Carl Kennebrew
Margot Merz, Nolan Thomas, Arlinda Vaughn

PRESIDING: Elaine Johnson, President

EXECUTIVE DIRECTOR: Tim Kambitsch

CALL TO ORDER

The President called the meeting to order at 4:03 p.m.

DECLARATION OF CONFLICTS OF INTEREST

Trustees were asked if they had identified any item on the agenda where there was an actual or potential conflict of interest. No conflicts were announced.

APPROVAL OF AGENDA

On a motion by Ms. Merz, seconded by Ms. Vaughn, the agenda was approved by the Board.

Ayes: All
Nays: None

WEST BRANCH SINGLE PRIME GENERAL CONTRACTOR PACKAGE

For the benefit of some of the newer Trustees, the Executive Director went over the history of the bidding process for all the facilities projects as well as the Library’s inclusion plan and goals. The Board also discussed a position paper that was received at 2:00 p.m. on August 19, 2020 from Black Lives Matter Dayton regarding minority representation in the facilities projects.

Shook Construction acting as Construction Manager/Advisor on behalf of the Dayton Metro Library issued an invitation to bid on the single prime general contractor package for the West Branch. Seven (7) bids were received by the bid due date August 4, 2020.

<table>
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<th>Bidder</th>
<th>Amount</th>
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<tr>
<td>Robertson Construction Services Inc Healt, OH</td>
<td>$6,845,000</td>
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<tr>
<td>DAG Construction Co Inc Cincinnati, OH</td>
<td>$6,998,000</td>
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In consultation with Facilities Construction Consultant, Gerry Mitchell, and Shook senior project engineer, Jaron Develbiss, proposals were evaluated on costs and compliance with specifications and requirements outlined in the public bid documents. It was determined that Robertson Construction Services Inc submitted the lowest responsive and responsible bid.

On a motion by Ms. Holihan, seconded by Ms. Vaughn, the Board approved Robertson Construction Services Inc for the single prime general contractor contract for the West Branch for the amount of $6,845,000. Additionally, the Board approved the addition of Alternates 1, 2, 3, 5, and 6 totaling $164,100, for grand total amount not to exceed $7,009,100 being awarded to Robertson Construction. It was also recognized that Robertson Construction has documented efforts to achieve the Library’s minority and women goals as it relates to contractors and participation.

Ayes: All
Nays: None

The Trustees discussed the best way to respond to the paper and directed the Executive Director to create a written response. The letter should reiterate the history of how the Library has corrected deficiencies since Segment I in regards to minority goals. The partnerships with the Minority Business Council and other such agencies should also be highlighted.

COVID-19 UPDATE

The Executive Director gave the Board a brief update on the Library’s reopening plans as well as an update on the budget in regards to COVID-19.

RESOLUTION TO CREATE CARES ACT-CORONAVIRUS RELIEF FUND

On a motion by Ms. Merz, seconded by Ms. Hayde, the Board approved the following resolution:

WHEREAS, the U.S. Department of Treasury is offering Coronavirus Relief Funds through the CARES Act to the Ohio Office of Budget and Management for the period of March 1, 2020 thru December 30, 2020; and

WHEREAS, the Ohio Office of Budget and Management is authorized under OBN0100122-CRF-Public Libraries to distribute Coronavirus Relief Funds to Libraries throughout the State of Ohio; and
WHEREAS, the Dayton Metro Library would like to apply for Coronavirus Relief Funds through the CARES Act under CFDA 21.019; and

WHEREAS, under Ohio Revised Code Section 5705.09 Dayton Metro Library has the authority to establish this new fund related to Coronavirus Relief without seeking AOS approval; NOW

THEREFORE BE IT RESOLVED, that the Board of Library Trustees of the Dayton Metro Library would like to establish a new fund entitled CARES Act-Coronavirus Relief Fund for the purpose of applying for and receiving federal funds to be distributed through the Ohio Office of Budget and Management for the purpose of Coronavirus Relief.

Ayes: All
Nays: None

EXECUTIVE SESSION

It was recommended that the Board go into Executive Session in accordance with Article VII, Section 3, of the Amended and Restated Constitution and Bylaws of the Board of Trustees of the Dayton Metro Library, and with Section 121.22(G)(1) to discuss an employment action.

On a motion by Mr. Thomas, seconded by Mr. Kennebrew, the Board entered into Executive Session.

A roll call vote was taken as follows:

Ms. Hayde, Aye
Ms. Holihan, Aye
Ms. Johnson, Aye
Mr. Kennebrew, Aye
Ms. Merz, Aye
Mr. Vaughn, Aye
Mr. Thomas, Aye

Ayes: All
Nays: None

The Board entered Executive Session at 5:27 p.m. and returned to open session at 5:58 p.m. The President reported that no resolution, rule or formal action was taken by the Board while in Executive Session in accordance with Article VII, Section 3, of the Amended and Restated Constitution and Bylaws of the Board of Trustees of the Dayton Metro Library, and with Section 121.22(G)(1) of the Ohio Revised Code.

ADJOURNMENT

On a motion by Ms. Merz, seconded by Mr. Kennebrew, the Board adjourned at 5:58 p.m.