1. CALL TO ORDER

2. DECLARATION OF CONFLICTS OF INTEREST

   Trustees have the opportunity to share any possible conflicts of interest involving issues and actions under consideration by the Board.

3. APPROVAL OF AGENDA - ACTION

   The President will solicit from Trustees any additions or changes to the agenda.

4. WEST BRANCH SINGLE PRIME GENERAL CONTRACTOR PACKAGE - ACTION

   Shook Construction acting as Construction Manager/Advisor on behalf of the Dayton Metro Library issued an invitation to bid on the single prime general contractor package for the West Branch. Seven (7) bids were received by the bid due date August 4, 2020.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robertson Construction Services Inc Heath, OH</td>
<td>$6,845,000</td>
</tr>
<tr>
<td>DAG Construction Co Inc Cincinnati, OH</td>
<td>$6,998,000</td>
</tr>
<tr>
<td>Elford Inc Columbus, OH</td>
<td>$7,172,000</td>
</tr>
<tr>
<td>Monarch Construction Co Cincinnati, OH</td>
<td>$7,018,000</td>
</tr>
<tr>
<td>Staffco Construction Inc Fairborn, OH</td>
<td>$7,176,000</td>
</tr>
<tr>
<td>Brumbaugh Construction Inc Arcanum, OH</td>
<td>$7,578,000</td>
</tr>
<tr>
<td>AKA Construction Inc Dayton, OH</td>
<td>$7,677,180</td>
</tr>
</tbody>
</table>

   In consultation with Facilities Construction Consultant, Gerry Mitchell, and Shook senior project engineer, Jaron Develbiss, proposals were evaluated on costs and compliance with specifications and requirements outlined in the public bid documents. It was determined that Robertson Construction Services Inc submitted the lowest responsive and responsible bid.

   It is recommended that the Board approval Robertson Construction Services Inc for the single prime general contractor contract for the West Branch for the amount of $6,845,000. Additionally, it is recommended to approve the addition of Alternates 1, 2, 3, 5, and 6 totaling $164,100. The Executive Director recommends approval of the single prime general contractor contract and the Alternates mentioned above be awarded to Robertson Construction Services Inc for a grand total amount not to exceed $7,009,100.
5. **COVID-19 UPDATE - INFORMATION**

The Executive Director will give the Board an update on the Library’s reopening plans as well as an update on the budget in regards to COVID-19.

6. **RESOLUTION TO CREATE CARES ACT-CORONAVIRUS RELIEF FUND - ACTION**

The Executive Director recommends the Board approve the following resolution:

WHEREAS, the U.S. Department of Treasury is offering Coronavirus Relief Funds through the CARES Act to the Ohio Office of Budget and Management for the period of March 1, 2020 thru December 30, 2020; and

WHEREAS, the Ohio Office of Budget and Management is authorized under OBN0100122-CRF-Public Libraries to distribute Coronavirus Relief Funds to Libraries throughout the State of Ohio; and

WHEREAS, the Dayton Metro Library would like to apply for Coronavirus Relief Funds through the CARES Act under CFDA 21.019; and

WHEREAS, under Ohio Revised Code Section 5705.09 Dayton Metro Library has the authority to establish this new fund related to Coronavirus Relief without seeking AOS approval; NOW

THEREFORE BE IT RESOLVED, that the Board of Library Trustees of the Dayton Metro Library would like to establish a new fund entitled CARES Act-Coronavirus Relief Fund for the purpose of applying for and receiving federal funds to be distributed through the Ohio Office of Budget and Management for the purpose of Coronavirus Relief.

7. **EXECUTIVE SESSION**

It is recommended that the Board go into Executive Session in accordance with Article VII, Section 3, of the Amended and Restated Constitution and Bylaws of the Board of Trustees of the Dayton Metro Library, and with Section 121.22 (G)(1) of the Ohio Revised Code to discuss an employment action.

A roll call vote will be needed.

8. **ADJOURNMENT**